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| **Position Summary:** |
| The **Purchasing Manager**is responsible for the short-term and long-term direction of the Purchasing Department. You will analyze and forecast all aspects of the supply chain, including supply and demand for components, raw, and products. You will benchmark competition and gather market intelligence to recommend and lead strategic projects that will lead to delivery, cost, and quality improvements. In addition, you will regularly update management on the current state of the supply chain and activities to mitigate production disruption and lead cross functional teams to resolve supply chain issues. The **Purchasing Manager**will provide input on direction/support for purchasing and sourcing activities. You will execute metrics and ensure spend is aligned with operational objectives. You will be directly responsible for managing and replenishing key strategic product lines critical to the success of the company. |

| **What you will do as a Purchasing Manager:** |
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| 1. Lead the process to analyze and forecast all aspects of the supply chain for components, raws, and product. |
| 1. Lead strategic projects that bring exceptional value to the company through key supplier relationships and cost/benefit financial analysis |
| 1. Prepare required reports and provide detailed analysis of spend, inventory, and cost savings |
| 1. Lead all continuous improvement efforts relative to systems, processes, and supply chain management |
| 1. Manage supply chain risk through buying strategies, supplier agreements, 2nd sourcing, or other methods to mitigate risk to the business |
| 1. Prepare and monitor inventory plan and report out monthly performance |
| 1. Support fiscal year financial requirements of budget preparation and standard cost roll up |
| 1. Identify and lead or support 2nd sourcing initiatives. |
| 1. Plan and negotiate contracts with favorable impact on inventory goals, quality, and continuity of supply and corporate cost objectives. |
| 1. Establish improvement objectives for suppliers, analyze their performance, and take the necessary actions to ensure that objectives are met. |
| 1. Manage employee talent and development. Coordinate performance reviews, recruitment/hiring, technical training, corrective actions, and employee relations. |
| 1. Oversee quoting, negotiating, and supplier relationship management of the Purchasing team. 2. Responsible for the day-to-day management and replenishment of select strategic product lines. |

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| **The Experience, Skills, and Abilities Needed:** |
| **Required:**   * Bachelor's Degree in supply chain or related field. * Plus five (5) years of experience in the supply chain.   + OR High School Diploma plus thirteen (13) years of experience in the supply chain. * Experience in MRP system environment.   **Preferred:**   * Experience in lean manufacturing environment. * Prior leadership experience. * Professional certification (CPSM, SPM, CPIM, CSCP).   **Other:**   * Advanced skills in Microsoft Excel. |

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| **What STERIS Offers:** |
| We value our employees and are committed to providing a comprehensive benefits package that support your health, well-being, and financial future.  *Here is just a brief overview of what we offer:*   * Market Competitive Pay * Extensive Paid Time Off (PTO) and 9 added Holidays * Excellent Healthcare, Dental and vision benefits * Long/Short Term Disability coverage * 401(k) with a company match * Maternity & Paternity Leave * Additional add-on benefits/discounts for programs such as Pet Insurance * Tuition Reimbursement and continued educations programs * Excellent opportunities for advancement in a stable long-term career |

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| **Work Schedule:** |
| * This is a hybrid schedule opportunity based in Eden Prairie, MN. * Up to 10% travel. * Link to Job Posting: <https://bit.ly/3D3A1UL> |